

Covered Entities Guide for Public Users

Using Advanced Pharmacy Search Features

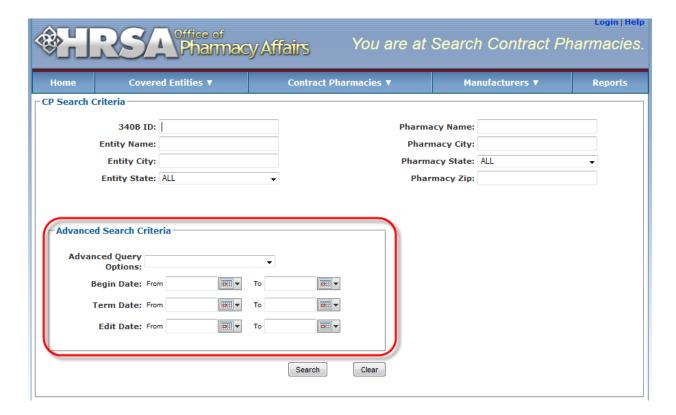
This topic describes how to use advanced features to refine your search for a covered entity. The advanced features enable you to search the pharmacy database by date range: contracts added this quarter and next, and contracts terminated this quarter and next. The *Advanced* **Search Cri**teria section is located on the right side of the **Search Criteria** page.

Follow these steps to use the advanced criteria:

1) Click the **Search Contract Pharmacies** link on the home page [Searching for a Contract Pharmacy].

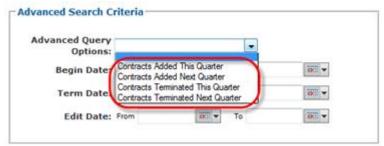


The **CP Search Criteria** page displays. The **Advanced Search Criteria** section is on the left side of the page.



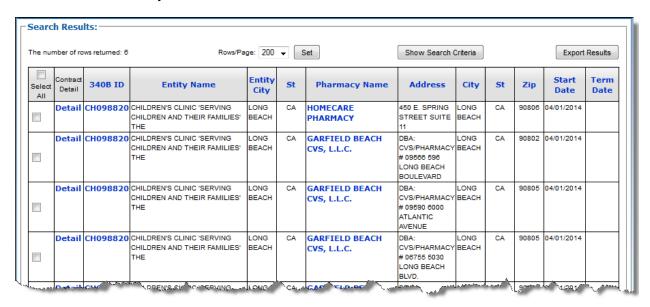
Advanced Query Options:
 Click the drop-down arrow.
 You can refine your search to contracts added this quarter or next, or terminated this

quarter or next.



- 3) Begin From / To Dates: Depending on your 'Contracts Added' selection, the range of dates auto-populates with this quarter's dates or the next. You can override these dates by manually entering dates in mm/dd/yyyy format or clicking the calendar icons to select them.
- 4) **Term Dates To / From**: Depending on your '**Contracts Terminated**' selection, the range of dates auto-populates with this quarter's dates or the next. You can edit these dates by manually entering them in mm/dd/yyyy format or clicking the calendar icons to select them. Search will only look at terminated contract pharmacy relationships.
- 5) Edit Date: Select a beginning and ending edit date for a time range pharmacy information was edited. Either record the dates manually in mm/dd/yyyy format or select the dates with the calendar icons.
- 6) Click Search to initiate your search.

7) Select from the list of facilities matching your criteria by clicking the link in the **340B ID** column to see the database record for the associated covered entity or the link in the **Pharmacy Name** to see the pharmacy record. If you click the **Detail** link in the **Contract Detail** column, you will see a page detailing the contract terms between the pharmacy and the covered entity.



7) For a hardcopy of the page, press Print

(Return to Getting Started Guide for Public Users)

Other Contract Pharmacy Guides

Searching for a Contract Pharmacy

Viewing Contract Pharmacies Search Results

Exporting Pharmacy Search Data

Registering a Contract Pharmacy

Requesting a Contract Termination

Reviewing the Daily Contract Pharmacies Report